

**SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY**  
**REGULAR MEETING COMMISSION ACTIONS**  
**WEDNESDAY, JANUARY 23, 2019**

**3:00 P.M. (Closed Session, immediately followed by Open Session)**

MAIN AUDITORIUM – Norton Regional Event Center  
 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base  
 for the economic benefit of the East Valley

**Commission Members**

**City of Colton**

Mayor Frank J. Navarro	Present
Councilmember Jack R. Woods (alt)	Present (In audience and closed session)

**City of Loma Linda**

Councilmember Ovidiu Popescu, Secretary	Present
Councilmember Phillip Dupper (alt)	Absent

**County of San Bernardino**

Vacant	
Supervisor Curt Hagman (alt)	Absent

**City of San Bernardino**

Mayor John Valdivia	Absent
Councilmember Theodore Sanchez	Present
Councilmember Henry Nickel (alt)	Present

**City of Highland**

Mayor Penny Lilburn	Present
Mayor Pro Tempore Larry McCallon (alt)	Present (In audience and closed session)

**Staff Members and Others Present**

Michael Burrows, Executive Director	Scott Huber, Legal Counsel, Cota Cole & Huber, LLP
William Garay, Director of Finance	Mark Dennis, IT Manager
Mark Gibbs, Director of Aviation	Catherine Pritchett, Director of Administrative Services
Nikolas Persson, Airport Manager	Jack Davidson, Security Manager
Jim Harris, Manager of Capital Projects	Jennifer Farris, Assistant Secretary of the Commission

The Regular Meeting of the San Bernardino International Airport Authority was called to order by Secretary Ovidiu Popescu at approximately 3:05 p.m. on Wednesday, January 23, 2019 in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

**A. CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Commission and the public joined Mayor Frank J. Navarro in the Pledge of Allegiance.

**B. CLOSED SESSION PUBLIC COMMENT**

There were no closed session public comments.

**C. CLOSED SESSION**

Secretary Ovidiu Popescu recessed to closed session at 3:06 p.m. Mr. Scott Huber, Cota Cole, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, the Successor Agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority, v. Michael Cohen, in his official capacity as the Director of the State of California Department of Finance; DOES 1 through 50, inclusive, Sacramento County Superior Court Case No: 34-2016-80002374.*
- b. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers authority/federal base reuse authority, and Inland Valley Development Agency as a Successor Agency, v. Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; Michael Cohen, in his official capacity as the Director of State of California Department of Finance; and DOES 1 through 50, inclusive, Sacramento County Superior Court Case No. 34-2016-80002502.*
- c. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, the Successor Agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority, v. Michael Cohen, in his official capacity as the Director of the State of California Department of Finance; DOES 1 through 50, inclusive, Sacramento County Superior Court Case No. 34-2016-80002615.*
- d. *Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – Inland Valley Development Agency, the successor agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority v. Keely Bosler, in her official capacity as the Director of the State of California Department of Finance;*

*Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; and DOES 1 through 50, inclusive, Sacramento County Superior Court Case No. 34-2018-80003028.*

- e. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
  - Property: Approximately 100 acres of vacant land property on the Northeast portion of the San Bernardino International Airport (former Norton Airforce Base)
  - Negotiating Parties: Michael Burrows, Executive Director, on behalf of SBIAA  
John Magness on behalf of Hillwood Enterprises, L.P.
  - Under negotiations: Instructions will be given to the SBIAA negotiator concerning terms and price.

**D. REPORT ON CLOSED SESSION**

Secretary Ovidiu Popescu reconvened the meeting at 3:43 p.m. Secretary Popescu asked Mr. Scott Huber, Cota Cole, LLP, if there were any reportable items. Mr. Scott Huber, stated that there were no reportable items.

Secretary Popescu acknowledged new Commission Members at the dais; City of Colton representative, Mayor Frank J. Navarro, and representatives from the City of San Bernardino, Councilmember Theodore Sanchez and Councilmember Henry Nickel.

**E. ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

**F. CONFLICT OF INTEREST DISCLOSURE**

1. Secretary Ovidiu Popescu stated Commission members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

**G. INFORMATIONAL ITEMS**

Mr. Michael Burrows, Executive Director, presented the following informational items:

2. Informational Items
  - a. Executive Director's Report [PAGE#: 014]
  - b. Report on incoming Commission Members and related actions [PAGE#: 015]
  - c. Annual Airport Operations Update [PAGE#: 016]
  - d. Report on recent damage to the International Arrivals Facility [PAGE#: 026]
- 2c. Mr. Michael Burrows, Executive Director, introduced Mr. Mark Gibbs, Director of Aviation, referenced a PowerPoint presentation entitled, "San Bernardino International Airport Authority (SBIAA) – 2018 Operational Results" (also included on pages 017-025 in the Agenda Packet) and provided a brief report on Agenda Item No. 2c.

**H. COMMISSION CONSENT ITEMS**

3. Register of Demands – January 23, 2019
4. Receive and file Treasurer's Report for November 30, 2018, for the San Bernardino International Airport Authority (SBIAA)
5. Approve Amendment No. 1 to the agreement with Tom Dodson and Associates in an amount not to exceed \$40,000 for professional consulting services for the San Bernardino International Airport Authority (SBIAA)
6. Approve Meeting Minutes: December 18, 2018

**ACTION:** Approve Agenda Item Nos. 3-6

**RESULT:** **ADOPTED [UNANIMOUSLY]**  
**MOTION/SECOND:** Lilburn / Nickel  
**AYES:** Lilburn, Navarro, Nickel, Popescu, and Sanchez.  
**NAYS:** None.  
**ABSTENTIONS:** None.  
**ABSENT:** None.

**I. COMMISSION ACTION ITEMS**

7. Adopt Resolution of the San Bernardino International Airport Authority in recognition of the services of the City of San Bernardino Representative

Secretary Ovidiu Popescu on behalf of the Commission, proudly presented a resolution in recognition of service to Councilmember Fred Shorett.

Councilmember Penny Lilburn thanked Councilmember Fred Shorett for his guidance.

Secretary Ovidiu Popescu noted that Councilmember Shorett will be greatly missed.

Councilmember Fred Shorett spoke of his gratitude for the professional and personal relationships developed as a member of the Commission. He thanked Staff for their continuous effort towards the Airport and expressed that he wished the SBIAA Commission continued success.

Mr. Michael Burrows, Executive Director, expressed sentiments on behalf of staff and thanked Councilmember Shorett for his time served and constant support.

**ACTION:** Adopt Resolution of the San Bernardino International Airport Authority (SBIAA) in recognition of the service of the City of San Bernardino representative: San Bernardino Councilman Fred Shorett.

8. Consider and adopt proposed budget adjustments for fiscal year 2018-2019

Mr. William Garay, Director of Finance, provided a brief report on budget adjustments referencing the “Proposed Budget Adjustments Table” found on page 053 of the Agenda Packet.

**ACTION:** Consider and adopt budget adjustments reflected in the Proposed Budget Adjustment Table for Fiscal Year 2018-2019.

**RESULT:** **ADOPTED [UNANIMOUSLY]**  
**MOTION/SECOND:** Navarro/ Sanchez  
**AYES:** Lilburn, Navarro, Nickel, Popescu, and Sanchez.  
**NAYS:** None.  
**ABSTENTIONS:** None.  
**ABSENT:** None.

9. Approve procurement of a bucket truck

Mr. Nikolas Persson, Airport Manager, provided a brief report on Agenda Item No. 9.

**ACTION:** Authorize procurement of a used airport bucket truck in an amount not to exceed \$75,000 consistent with the San Bernardino International Airport Authority (SBIAA) purchasing policies and procedures; and authorize the Executive Director to execute all related documents.

**RESULT:** **ADOPTED [UNANIMOUSLY]**  
**MOTION/SECOND:** Lilburn/ Navarro  
**AYES:** Lilburn, Navarro, Nickel, Popescu, and Sanchez.  
**NAYS:** None.  
**ABSTENTIONS:** None.  
**ABSENT:** None.

10. Review status of the Action Plan for the San Bernardino International Airport Authority (SBIAA) through June 30, 2019

Mr. Michael Burrows, Executive Director, referenced a PowerPoint presentation entitled, “June, 2019 – Proposed Airport Focal Areas” (also included on pages 063-065 in the Agenda Packet) and provided a brief report on Agenda Item No. 10.

This item was for discussion purposes only, no formal action was taken.

**ACTION:** Review the Action Plan for the San Bernardino International Airport Authority through June 30, 2019.

**J. ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

**K. OPEN SESSION PUBLIC COMMENT**

There was no open session public comment.

**L. COMMISSION MEMBER COMMENT**

There was no commission member comment.

**M. ADJOURNMENT**

There being no further business before the Commission, Secretary Ovidiu Popescu declared the meeting adjourned at 4:40 p.m.

**Approved at a Regular Meeting of the San Bernardino International Airport Authority on Wednesday, February 27, 2019.**

  
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**Jennifer Farris**

**Assistant Secretary of the Commission**