

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
REGULAR MEETING COMMISSION ACTIONS
WEDNESDAY, JANUARY 22, 2020

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center
 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
 for the economic benefit of the East Valley

Commission Members

City of Colton

Mayor Frank J. Navarro	Present
Councilmember Jack R. Woods (alt)	Present (In audience and closed session)

City of Loma Linda

Councilmember Ovidiu Popescu, Vice-President	Present
Councilmember Phillip Dupper (alt)	Absent

County of San Bernardino

Vacant	
Supervisor Curt Hagman (alt)	Absent

City of San Bernardino

Mayor John Valdivia, President	Absent
Councilmember Theodore Sanchez	Present
Councilmember Henry Nickel (alt)	Present

City of Highland

Mayor Penny Lilburn, Secretary	Present
Mayor Pro Tempore Larry McCallon (alt)	Present (In audience and closed session)

Staff Members and Others Present

Michael Burrows, Executive Director	Michael Lewin, Special Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Gibbs, Director of Aviation	Jack Davidson, Security Manager
Alka Chudasama, Deputy Director of Finance	Catherine Pritchett, Director of Administration
Jennifer Farris, Assistant Secretary of the Commission	Amber Casarez, Marketing Coordinator
Jim Harris, Manager of Capital Projects	

The Regular Meeting of the San Bernardino International Airport Authority was called to order by Vice President Ovidiu Popescu at approximately 3:03 p.m. on Wednesday, January 22, 2020 in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. **CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Commission and the public joined Councilmember Henry Nickel in the Pledge of Allegiance.

B. **CLOSED SESSION PUBLIC COMMENT**

There was no closed session public comment.

C. **CLOSED SESSION**

Vice President Ovidiu Popescu recessed to closed session at 3:03 p.m. Mr. Michael Lewin, Special Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, the Successor Agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority, v. Michael Cohen, in his official capacity as the Director of the State of California Department of Finance; DOES 1 through 50, inclusive, Sacramento County Superior Court Case No: 34-2016-80002374.*
- b. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers authority/federal base reuse authority, and Inland Valley Development Agency as a Successor Agency, v. Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; Michael Cohen, in his official capacity as the Director of State of California Department of Finance; and DOES 1 through 50, inclusive, Sacramento County Superior Court Case No. 34-2016-80002502.*
- c. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, the Successor Agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority, v. Michael Cohen, in his official capacity as the Director of the State of California Department of Finance; DOES 1 through 50, inclusive, Sacramento County Superior Court Case No. 34-2016-80002615.*
- d. *Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – Inland Valley Development Agency, the successor agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority v. Keely Bosler, in*

her official capacity as the Director of the State of California Department of Finance; Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; and DOES 1 through 50, inclusive, Sacramento County Superior Court Case No. 34-2018-80003028.

- e. Conference with Legal Counsel pursuant to Government Code section 54956.9(d)(2), regarding significant exposure to litigation – one case.
- f. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Former Norton Air Force Base Hangar 763 Bays 3 & 4, 255 S Leland Norton Way, San Bernardino, CA 92408

Negotiating Parties: Michael Burrows, SBIAA Executive Director and Joe Ermalovich, Principal, AeroPro LLC.

Under negotiations: Instructions will be given to the SBIAA negotiator concerning availability of property, terms and price.

Let the record reflect that Secretary Penny Lilburn recused herself from discussion on Closed Session Item C.g.

- g. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: 294 S. Leland Norton Way, Building 759, San Bernardino, CA 92408

Negotiating Parties: Michael Burrows, SBIAA Executive Director and Mike Gallo, President, Kelly Space & Technology

Under negotiations: Instructions will be given to the SBIAA negotiator concerning availability of property, terms and price.

D. <u>REPORT ON CLOSED SESSION</u>

Vice President Ovidiu Popescu reconvened the meeting at 3:25 p.m. Vice President Popescu asked Mr. Michael Lewin, Special Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, if there were any reportable items. Mr. Lewin, stated there were no reportable items and noted Secretary Penny Lilburn recused herself from discussion on item C.g.

E. **ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. Vice President Ovidiu Popescu stated Commission members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. **INFORMATIONAL ITEMS**

Mr. Michael Burrows, Executive Director, presented the following informational items:

2. Informational Items
 - a. Executive Director's Report
 - b. Personnel Update
- 2b. Mr. Burrows introduced Ms. Catherine Pritchett, Director of Administration, whom informed the Commission that Mr. Cortez Carter has accepted the position of Director of Business Development and is scheduled to begin in the coming months. Furthermore, Ms. Pritchett reported that the Authority has an active recruitment for the Director of Finance position.

H. COMMISSION CONSENT ITEMS

3. Register of Demands – January 22, 2020
4. Receive and file Treasurer's Report for November 30, 2019 for the San Bernardino International Airport Authority (SBIAA)
5. Marketing Update
6. Approve Meeting Minutes: December 18, 2019 (Special)
7. Approve Meeting Minutes: December 30, 2019 (Special)

ACTION: Approve Agenda Item Nos. 3-7

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Navarro / Lilburn
AYES: Lilburn, Navarro, Nickel, Popescu, and Sanchez.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

I. COMMISSION ACTION ITEMS

8. Consider and discuss a report on annual airport operations for calendar year 2019

Mr. Mark Gibbs, Director of Aviation, referenced a PowerPoint presentation entitled, "San Bernardino International Airport Authority (SBIAA) – 2019 Operational Results" (also included on pages 051-058 in the Agenda Packet) and provided a brief report on Agenda Item No. 8.

Mr. Gibbs noted the achievement of a new milestone of over 60,000 total operations and SBD continues to be one of the fastest growing airports in the country. Mr. Gibbs further noted the large growth in commercial aircraft as well as air cargo activity.

Councilmember Henry Nickel requested that staff generate a press release or other report of the Airport's successes for distribution to the public.

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and discuss a report on annual airport operations calendar year 2019.

9. Status of Business Plan Update

Mr. Michael Burrows, Executive Director, referenced a PowerPoint Presentation (as found on page 060-068 in the Agenda Packet) and provided a brief report on Agenda Item No. 9.

ACTION: Consider and discuss a report on the status of the 2020 Business Plan Update for the San Bernardino Airport Authority (SBIAA).

10. Review Status of the Action Plan for the San Bernardino International Airport Authority (SBIAA) through June 30, 2020

Mr. Michael Burrows, Executive Director, referenced a PowerPoint presentation entitled, "June, 2020 – Proposed Airport Focal Areas" (also included on pages 071-073 in the Agenda Packet) and provided a brief update on Agenda Item No. 10.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the action plan for the San Bernardino International Airport Authority through June 30, 2020.

J. **ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

K. **OPEN SESSION PUBLIC COMMENT**

There was no open session public comments.


L. **COMMISSION MEMBER COMMENT**

There were no commission member comments.

M. **ADJOURNMENT**

There being no further business before the Commission, Vice President Ovidiu Popescu declared the meeting adjourned at 3:37 p.m.

Approved at a Regular Meeting of the San Bernardino International Airport Authority on Wednesday, February 26, 2020.



Jennifer Farris
Assistant Secretary of the Commission