

# SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

## REGULAR MEETING COMMISSION ACTIONS

WEDNESDAY, FEBRUARY 26, 2020

3:00 P.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center

1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base  
for the economic benefit of the East Valley

### Commission Members

#### City of Colton

Mayor Frank J. Navarro	Present
Councilmember Jack R. Woods (alt)	Present (In audience and closed session)

#### City of Loma Linda

Councilmember Ovidiu Popescu, Vice-President	Present
Councilmember Phillip Dupper (alt)	Absent

#### County of San Bernardino

Supervisor Dawn Rowe	Present
Supervisor Curt Hagman (alt)	Absent

#### City of San Bernardino

Mayor John Valdivia, President	Present
Councilmember Theodore Sanchez	Present (Arrived at 3:06 p.m.)
Councilmember Henry Nickel (alt)	Absent

#### City of Highland

Mayor Penny Lilburn, Secretary	Present
Mayor Pro Tempore Larry McCallon (alt)	Present (In audience and closed session)

#### Staff Members and Others Present

Michael Burrows, Executive Director	Scott Huber, Counsel, Cole Huber, LLP
Mark Gibbs, Director of Aviation	Jack Davidson, Security Manager
Alka Chudasama, Deputy Director of Finance	Catherine Pritchett, Director of Administration
Jennifer Farris, Assistant Secretary of the Commission	Mark Dennis, IT Manager
Jim Harris, Manager of Capital Projects	Nikolas Persson, Airport Manager

The Regular Meeting of the San Bernardino International Airport Authority was called to order by President John Valdivia at approximately 3:00 p.m. on Wednesday, February 26, 2020 in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

**A. CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Commission and the public joined Supervisor Dawn Rowe in the Pledge of Allegiance.

President John Valdivia requested that Closed Session be presented last. It was the consensus of the Commission to take the meeting out of order. See Section E below.

**B. CLOSED SESSION PUBLIC COMMENT**

There was no closed session public comment.

**C. CLOSED SESSION**

President John Valdivia recessed to closed session at 3:18 p.m. Mr. Scott Huber, Legal Counsel, Cole Huber, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, the Successor Agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority, v. Michael Cohen, in his official capacity as the Director of the State of California Department of Finance; DOES 1 through 50, inclusive, Sacramento County Superior Court Case No: 34-2016-80002374.*
- b. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, a joint powers authority/federal base reuse authority, and Inland Valley Development Agency as a Successor Agency, v. Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; Michael Cohen, in his official capacity as the Director of State of California Department of Finance; and DOES 1 through 50, inclusive, Sacramento County Superior Court Case No. 34-2016-80002502.*
- c. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, the Successor Agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San Bernardino International Airport Authority, a joint powers authority, v. Michael Cohen, in his official capacity as the Director of the State of California Department of Finance; DOES 1 through 50, inclusive, Sacramento County Superior Court Case No. 34-2016-80002615.*
- d. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1) – *Inland Valley Development Agency, the successor agency to the Inland Valley Development Agency, a joint powers authority/federal base reuse authority; San*

*Bernardino International Airport Authority, a joint powers authority v. Keely Bosler, in her official capacity as the Director of the State of California Department of Finance; Oscar Valdez, in his official capacity as the County of San Bernardino Auditor – Controller/Treasurer/Tax Collector; and DOES 1 through 50, inclusive, Sacramento County Superior Court Case No. 34-2018-80003028.*

- e. Conference with Legal Counsel pursuant to Government Code section 54956.9(d)(2), regarding significant exposure to litigation – one case.
- f. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Former Norton Air Force Base Hangar 763 Bays 3 & 4, 255 S Leland Norton Way, San Bernardino, CA 92408

Negotiating Parties: Michael Burrows, SBIAA Executive Director and Joe Ermalovich, Principal, AeroPro LLC.

Under negotiations: Instructions will be given to the SBIAA negotiator concerning availability of property, terms and price.

- g. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: 294 S. Leland Norton Way, Building 759, San Bernardino, CA 92408

Negotiating Parties: Michael Burrows, SBIAA Executive Director and Mike Gallo, President, Kelly Space & Technology

Under negotiations: Instructions will be given to the SBIAA negotiator concerning availability of property, terms and price.

<b>D. <u>REPORT ON CLOSED SESSION</u></b>
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President John Valdivia reconvened the meeting at 4:41 p.m. President Valdivia asked Mr. Scott Huber, Legal Counsel, Cole Huber, LLP, if there were any reportable items. Mr. Huber, stated there were no reportable items.

Following Closed Session, the Commission next considered Agenda Sections J-M. Please see the respective sections below.

**E. ITEMS TO BE ADDED OR DELETED**

At the request of President John Valdivia, Sections E – I were presented first.

There were no items to be added or deleted.

**F. CONFLICT OF INTEREST DISCLOSURE**

1. President John Valdivia stated Commission members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

**G. INFORMATIONAL ITEMS**

Mr. Michael Burrows, Executive Director, presented the following informational items:

2. Informational Items
  - a. Executive Director's Report
  - b. Personnel Update
  - c. Aircraft Rescue and Fire Fighting Apparatus (ARFF)
- 2b. Mr. Mark Gibbs, Director of Aviation, informed the Commission that in partnership with Hangar 24, the San Bernardino International Airport will host Hangar 24 SBD AirFest on May 30-31, 2020.
- 2b. Mr. Gibbs introduced Ms. Catherine Pritchett, Director of Administration, who informed the Commission that Mr. Cortez Carter has accepted the position of Director of Business Development and is scheduled to begin in April. Furthermore, Ms. Pritchett informed the Commission of the passing of SBIAA employee, Jose Moreno, and reported that the Authority is aiding the family with his affairs during this time. President John Valdivia shared his deep condolences.

President John Valdivia called Mr. Jim Grigoli, President, San Bernardino County Firefighters, to the podium to speak about his concerns regarding Agenda Item No. 2c. Mr. Jim Grigoli informed Commission Members of repairs needed to various ARFF trucks on site and thanked Commission Members and Staff for working towards updating the trucks.

- 2c. Mr. Michael Burrows referenced an overhead entitled "Aircraft Rescue and Fire Fighting Apparatus" and gave a brief report.

**H. COMMISSION CONSENT ITEMS**

3. Register of Demands – February 26, 2020
4. Receive and file Treasurer's Report for December 31, 2019 for the San Bernardino International Airport Authority (SBIAA)
5. Approve repairs to San Bernardino International Authority (SBIAA) owned Aircraft Rescue and Fire Fighting (ARFF) truck in an amount not to exceed \$30,051.28
6. Approve Meeting Minutes: January 22, 2020

**ACTION:** Approve Agenda Item Nos. 3-6

RESULT: **ADOPTED [UNANIMOUSLY]**  
MOTION/SECOND: Navarro / Lilburn  
AYES: Lilburn, Navarro, Popescu, Sanchez, and Valdivia.  
NAYS: None.  
ABSTENTIONS: None.  
ABSENT: None.

**I. COMMISSION ACTION ITEMS**

7. Consider and adopt proposed budget adjustments for Fiscal Year 2019-2020

Mr. Michael Burrows, Executive Director, provided a summary on budget adjustments referenced in the "Proposed Budget Adjustments Table" found on page 039 of the Agenda Packet.

**ACTION:** Consider and adopt budget adjustments reflected in the Proposed Budget Adjustment Table for Fiscal Year 2019-2020.

RESULT: **ADOPTED [UNANIMOUSLY]**  
MOTION/SECOND: Navarro / Popescu  
AYES: Lilburn, Navarro, Popescu, Sanchez, and Valdivia.  
NAYS: None.  
ABSTENTIONS: None.  
ABSENT: None.

8. Approve award of contract to A/C Mechanical, Inc., in an amount not to exceed \$223,062.09 for preventative maintenance of Heating Ventilation and Air Conditioning (HVAC) Systems for certain San Bernardino International Airport Authority (SBIAA) owned buildings.

Mr. Nikolas Persson, Airport Manager, provided a brief report on Agenda Item No. 8.

**ACTION:** Approve a one (1)-year contract with two (2)-each, one (1)-year extension options with A/C Mechanical, Inc. in an amount not to exceed \$223,062.09 over a three-year period for preventative maintenance of HVAC systems on certain SBIAA owned buildings; and authorize the Executive Director to execute all related documents.

**RESULT:** **ADOPTED [UNANIMOUSLY]**  
**MOTION/SECOND:** Sanchez / Lilburn  
**AYES:** Lilburn, Navarro, Popescu, Sanchez, and Valdivia.  
**NAYS:** None.  
**ABSTENTIONS:** None.  
**ABSENT:** None.

9. Review Status of the Action Plan for the San Bernardino International Airport Authority (SBIAA) through June 30, 2020

Mr. Michael Burrows, Executive Director, referenced a PowerPoint presentation entitled, "June, 2020 – Proposed Airport Focal Areas" (also included on pages 072-074 in the Agenda Packet) and provided a brief update on Agenda Item No. 9.

Mr. Burrows informed the Commission that the San Bernardino International Airport will be hosting the 26<sup>th</sup> Annual Inland Empire World Trade Week conference, scheduled to be held at the DoubleTree by Hilton Hotel on May 7, 2020 in San Bernardino.

This item was for discussion purposes only; no formal action was taken.

**ACTION:** Review the action plan for the San Bernardino International Airport Authority through June 30, 2020.

Following Action Items, the Commission next considered Closed Session, see Section C.

**J. ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

**K. OPEN SESSION PUBLIC COMMENT**

Mr. Jim Grigoli, President, San Bernardino County Firefighters, spoke regarding Agenda Item 2c. See Section G above for details.


**L. COMMISSION MEMBER COMMENT**

There were no commission member comments.

M. ADJOURNMENT

There being no further business before the Commission, President John Valdivia declared the meeting adjourned at 4:41 p.m.

Approved at a Regular Meeting of the San Bernardino International Airport Authority on Wednesday, March 25, 2020.

  
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Jennifer Farris  
Assistant Secretary of the Commission

