

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY
SPECIAL MEETING COMMISSION ACTIONS

Wednesday, June 29, 2022

3:30 P.M. (Open Session, only)

MAIN AUDITORIUM – Norton Regional Event Center - 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Commission Members

City of Colton

Mayor Frank J. Navarro, President	Present
Councilmember Dr. Luis S. González (alt)	Present (In audience)

City of Loma Linda

Councilmember Rhodes Rigsby	Present
Mayor Phillip Dupper (alt)	Present (In audience)

County of San Bernardino

Supervisor Dawn Rowe	Absent
Supervisor Joe Baca, Jr. (alt)	Absent

City of San Bernardino

Mayor John Valdivia	Present
Councilmember Juan Figueroa	Absent
Councilmember Fred Shorett (alt)	Present

City of Highland

Mayor Pro Tem Penny Lilburn	Present
Mayor Larry McCallon (alt)	Present (in audience)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Scott Huber, Legal Counsel, Cole Huber, LLP (via Zoom)
Mark Gibbs, Director of Aviation	Catherine Pritchett, Director of Administration
Mark Cousineau, Director of Finance	Jennifer Farris, Assistant Secretary of the Commission
Jeff Barrow, Director of Development	

The Special Meeting of the San Bernardino International Airport Authority was called to order by President Frank Navarro at approximately 3:31 p.m. on Wednesday, June 29, 2022.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded by voice.

Members of the Commission and staff joined Councilmember Fred Shorett in the Pledge of Allegiance.

B. CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

C. CLOSED SESSION

There were no closed session items.

D. REPORT ON CLOSED SESSION

There were no closed session items to report.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. President Frank Navarro stated Commission members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

There were no Informational Items considered during this Special Meeting.

H. COMMISSION CONSENT ITEMS

There were no Consent Items considered during this Special Meeting.

I. **COMMISSION ACTION ITEMS**

Let the record reflect that all votes were done by roll call with each Commissioner's name and vote stated by voice.

2. Approve a Construction Contract with Leonida Builders, Inc. for the 2nd Floor Concession Buildout in an amount not to exceed \$235,650.00

Mr. Jeff Barrow, Director of Development, provided a brief report on Agenda Item No. 2

Secretary Penny Lilburn inquired about the bidding process for the project. Mr. Barrow noted that the Authority reached out to several contractors via email and telephone. Mr. Michael Burrows, Chief Executive Officer, further clarified that as a Special District, the SBIAA has its own policies and procedures, which encompass specialty work. The Authority's policy allows for specialized posting via web and telephone outreach because this is a specialized project.

ACTION: Approve a Construction Contract with Leonida Builders, Inc. for the 2nd Floor Concession Buildout in an amount not to exceed \$235,650.00; and authorize the Chief Executive Officer to execute all related documents.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Valdivia/ Lilburn
AYES: Lilburn, Navarro, Rigsby, Shorett, and Valdivia.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

There were no open session public comments.

L. **COMMISSION MEMBER COMMENT**

There were no Commission Member comments.

M. ADJOURNMENT

There being no further business before the Commission, President Frank Navarro declared the meeting adjourned at 3:39 p.m.

Approved at a Regular Meeting of the San Bernardino International Airport Authority on Wednesday, July 27, 2022.



Jennifer Farris
Assistant Secretary of the Commission

