

SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY



REQUEST FOR STATEMENT OF QUALIFICATIONS FOR:

**AOA ACCESS ROAD PROJECT
&
RUNWAY 24 STOPWAY DESIGN PROJECT**

January 12, 2023

**San Bernardino International Airport Authority
1601 East Third Street, Suite 101
San Bernardino, CA 92408**

I. INTRODUCTION

A. General Airport Information

SBD International Airport (SBD or Airport) is owned and operated by the San Bernardino International Airport Authority (SBIAA), a Joint Powers Authority made up of the Cities of San Bernardino, Colton, Loma Linda, Highland, and the County of San Bernardino. The Airport is located approximately 2 miles east of downtown San Bernardino and consists of 1,334 acres.

SBD is a commercial service airport certificated under Federal Aviation Regulation Part 139. The Airport is one of the top 30 air cargo airports nationally, and began scheduled passenger flights 2022. Other aviation activities include a US Forest Service aerial fire-fighting base, charter, corporate, and general aviation flights. The Airport is also home to four aircraft maintenance companies and a federal contract tower operating daily from 07:00 – 21:00 local time.

B. Purpose

SBIAA is soliciting Statements of Qualifications (SOQs) from qualified firms seeking to provide engineering design services in accordance with FAA requirements to develop plans, specifications, bid package, and provide construction management services for the AOA Access Road Project, a project generally consisting of an approx 2,100' x 24' asphalt road, sub-base, grading, and road striping. This solicitation also includes engineering design services in accordance with FAA requirements to develop plans, specifications, and bid package for the Runway 24 Stopway Design Project, a project generally consisting of reconstructing 1,000' x 280' of asphalt pavement, sub-base, grading, and paint markings at the stopway located at the west end of Runway 24; these two projects will be heretofore collectively referred to as "the Projects." SBIAA will utilize the qualifications-based selection process described in this Request for SOQs to determine the most qualified firm to provide the professional services required for the Projects. The Projects are anticipated to be funded by the Federal Aviation Administration (FAA) under the Airport Improvement Program (AIP). A "General Scope of Services" is contained within this SOQ to serve as the basis by which to assess the qualifications of the firms desiring to provide said professional services. The selection process will numerically rate the most qualified firm as "number one" (hereafter to be referred to as the "Selected Firm") and all other firms will be numerically rated in the order of being the next most qualified to perform the required professional services.

C. Background

SBIAA desires to enter into a Professional Services Agreement "Contract" with the Selected Firm to provide professional consulting services for the Projects. SBIAA will then enter into fee negotiations with the Selected Firm to perform the required services described in the Detailed Scope of Services herein. In the event SBIAA and the Selected Firm are unable to mutually agree upon a fair and reasonable price, SBIAA shall terminate negotiations with the Selected Firm and commence new negotiations with

the “number two” rated firm. This procedure shall be continued with the qualified firms in the sequence of ranking established by the selection process until a mutually satisfactory Contract has been negotiated. SOQ REVIEW TIMELINE

D. Review Timeline: Pre-proposal job walk & submittal deadline firm, other dates tentative:

1.	Pre-Proposal Meeting	January 26, 2023 at 1:00 pm
2.	Deadline for SOQ Questions	February 2, 2023 at 2:00 pm
3.	Deadline for Submittal	February 13, 2023 at 2:00 pm
4.	Oral Interviews, if necessary*	Week of February 20, 2023
5.	Notify Firms of Pending Selection	Week of February 20, 2023
6.	Contract Award	Pending FAA grant award

* Oral Interviews will be conducted at SBIAA’s discretion.

E. Proposal Submittal Deadline: All Proposals must be received at 1601 East Third Street, Suite 100, San Bernardino, California 92408, marked to the attention of Secretary of the Commission, no later than **2:00 pm (PST) on February 13, 2023**. Facsimile or electronically transmitted Proposals will not be accepted, since they do not contain original signatures. Postmarks will not be accepted in lieu of actual receipt. Late or incomplete Proposals will not be opened and considered.

F. Correspondence: All correspondence, **not including Proposal**, shall be submitted to:

Jeff Barrow, Director of Development (jbarrow@sbdairport.com)
San Bernardino International Airport Authority
1601 East Third Street, Suite
100 San Bernardino, CA 92408

G. A non-mandatory meeting in the main auditorium of the Norton Regional Event Center located at 1601 E. 3rd Street, San Bernardino, CA will be held at **1:00 pm on January 26, 2023**.

Bulletins and Addenda may be issued at any time by SBIAA, and will be posted on SBIAA’s website at: www.sbiaa.org. Proposers are required to include the latest bulletins and addenda in their submitted Proposals as may be required.

II. GENERAL SCOPE OF SERVICES

- A. SBIAA anticipates a need for a variety of professional services to complete the Projects. *This General Scope of Services depicts a range of professional services that may be required and will serve as the basis by which SBIAA will assess the qualifications of the firms submitting SOQs.* However, at its sole discretion, SBIAA is under no obligation to negotiate or award a Contract for any or all of these services. Consultant to:
1. Preliminary Phase. This phase involves those activities required for defining the scope of a project and establishing preliminary requirements. Some examples of activities within this phase of a project include:
 - a. Conferring with SBIAA on project requirements, finances, schedules, early phases of the project, and other pertinent matters affecting the Project.
 - b. Planning, procuring, and/or preparing necessary surveys, geotechnical engineering investigations, field investigations, and engineering studies required for preliminary design considerations.
 - c. Developing design schematics, sketches, and project recommendations, preliminary layouts and cost estimates.
 2. Design Phase. This phase includes all activities required to undertake and accomplish a full and complete project design. Examples include:
 - a. Conducting and attending meetings and design conferences to obtain information and to coordinate or resolve design matters.
 - b. Collecting engineering data and undertaking field investigations; performing geotechnical engineering studies.
 - c. Preparing necessary engineering reports and recommendations.
 - d. Preparing detailed engineered plans, specifications, and cost estimates.
 - e. Printing and providing necessary copies of engineering drawings and contract specifications.
 3. Bidding or Negotiation Phase. This phase includes assisting SBIAA in advertising and securing bids, negotiating for services, analyzing bid results, furnishing recommendations on the award of contracts, and preparing plans, specifications, and bidding documents.

4. Special Services. There may be activities or studies outside the scope of the basic design services routinely performed by the Selected Firm. These special services may involve a number of different disciplines and fields of expertise. Firms performing special services may be employed by the Selected Firm via a sub-contractual agreement. Some examples of special services for the Project may include:
 - a. Soils investigations, including core sampling, laboratory tests, related analyses, and reports.
 - b. Detailed mill, shop, and/or laboratory inspection of materials and equipment.
 - c. Land surveys and topographic maps.
 - d. Field and/or construction surveys.
 - e. Photogrammetry surveys.
 - f. Special environmental studies and analyses.
 - g. Expert witness testimony involving the Projects.
 - h. Preparation of as-constructed (as-built) plans.
 - i. Preparation of quality control plan.
 - j. Construction management services (AOA Access Road Project)
 - k. Preparation of final report.
5. Prepare an initial detailed schedule that shows milestones and activities for the Projects. Monitor and update this schedule on a weekly basis to identify Projects' status and potential schedule slippage.

B. **Construction Phase (AOA Access Road Project):** Provide consultation and advice to SBIAA staff during all phases of construction and coordinating construction activities with SBIAA staff. Consultant to:

1. Set up and maintain Project files for the construction phase in accordance with SBIAA requirements.
2. Inspect work in progress and provide appropriate reports to SBIAA.

3. Track and answer all Requests for Information (RFI) in coordination with SBIAA.
4. Review submittals in accordance with plans and specifications.
5. Review schedule and provide method to determine if contractor is on schedule.
6. Represent SBIAA at construction meetings and attend SBIAA's Commission meetings as needed.
7. Maintain certified payroll records in compliance with Davis Bacon and/or applicable prevailing wage requirements.
8. Conduct interviews with contractor employees to comply with Davis Bacon prevailing wage requirements.
9. Provide daily on-site construction management and periodical progress inspections. Provide inspector's daily diaries, photo diary of work in progress, FAA reports, and a weekly diary of work completed. Conduct weekly construction progress meetings and prepare minutes and distribute to the affected parties.
10. Observe and/or review performance tests required by specifications.
11. Provide physical materials tests as may be necessary, in accordance with FAA requirements.
12. Review, prepare, and provide recommendations for contractor-submitted contract change orders and extra work to SBIAA staff. Negotiate construction claims with the Project's contractors.
13. Determine amounts owed to contractors and assist SBIAA in the preparation of payment requests for reimbursable amounts.
14. Prepare punch lists for compliance with contract plans and specifications which identifies work to be completed by the contractors prior to final acceptance by SBIAA.
15. Conduct final Project inspections.
16. Close out Project and submit final reports on the completed Project to SBIAA and FAA including the submittal of all as-built files and back-up documentation, based on FAA required reports.

C. **Project Closeout Phase:** This phase includes all basic services rendered after the

completion of construction contract, including, but not limited to the following activities:

1. Make final inspections and submit punch-lists and reports of the completed Project to SBIAA.
2. Obtain record drawings from contactors.
3. Prepare summary of Project change orders.
4. Prepare final Project reports, if necessary.
5. Obtain release of liens from all contractors.
6. Complete closeout documents in accordance with FAA requirements.

III. PROPOSAL REQUIREMENTS

A. The purpose of this SOQ is to determine the firm most qualified to perform the professional services identified herein for the Projects, and availability to meet the Projects' schedules. In responding to this SOQ, each firm and its respective sub-consultants are required to supply the following information which will aid the selection committee in the evaluation process including, but not limited to:

1. Introduction Letter / Statement of Interest: The letter shall identify the firm [firm name, complete address and zip code, telephone, type of ownership (sole proprietor, partnership, corporation, joint venture, etc.), brief history and structure of firm (including organizational charts), and list of principals of the firm]. List the professional consulting services provided by the firm, area of expertise, shall convey their interest in the Projects, and their understanding of what will be expected of them if they are selected. The letter shall include a list of names of individuals who will be primary contacts, as well as a list of sub-consultants and their services (if any).
2. Qualifications: Summarize the firm's qualifications related to experience and knowledge in providing services on similar projects. Provide a list of personnel to be assigned to perform the requested services and their qualifications (including resumes and licenses). State the firm's familiarity with federal, state, and local government regulatory agency requirements, including the FAA.
3. Management Method and Approach: The firm shall detail the project implementation method which they use to ensure timeliness and budgets. Demonstrated ability to meet project schedules and deadlines without major

cost escalation or overruns.

4. Sample Projects: Provide examples of similar airport runway and road projects which were managed by your proposed staff within the last 10 years. Identify potential problems associated with these Projects and how the firm would work with SBIAA to avoid/resolve them.
5. Availability: provide an organization chart depicting staff and their responsibilities, including sub-consultants, if any. Include a list of similar projects the firm is currently involved in include the start date, percentage completion, and anticipated completion date(s).
6. Disadvantaged Business Enterprise (DBE): SBIAA has established an overall DBE race-neutral goal for this solicitation to ensure equal participation of DBE groups in accordance with Title 49 CFR Part 26.51. The DBE participation goal for this solicitation is 7.3%, this is expressed as a percentage of the total dollar value of the resultant Contract.
7. References: Provide a list of at least three (3) airport references, including contact names and phone numbers, for whom your firm provided similar services in the past five (5) years.
8. The Proposal shall include, as attachments, completed and properly executed Company Information Sheet for the Proposer's firm and for each proposed sub-contractor, using forms provided by SBIAA, attached herein.

IV. PROPOSAL SUBMITTAL

A. General

1. All interested, qualified firms are invited to submit a Proposal for consideration.
2. Proposals must be submitted in the format described below. Proposals shall be prepared in such a way as to provide a straightforward, concise description of the firm's capabilities to satisfy the requirements of this SOQ. Expensive bindings, colored displays, promotional materials, etc., are not necessary or desired. Emphasis should be concentrated on conformance with SOQ instructions, responsiveness to the SOQ requirements, and on completeness and clarity of content.
3. Proposals must be complete in all respects as required in this Section. Proposals will not be considered if they are conditional or incomplete.

4. Proposals must be received at the designated location no later than the date and time as specified in Section II (B) - Proposal Submittal Deadline.
5. All submissions in response to this SOQ shall automatically become the property of SBIAA immediately upon the date/time of submission to SBIAA.

B. Proposal Presentation

1. Six copies of the written Proposal are required.
2. The packages containing the written Proposal copies must be marked with the firm's name and "SOQ for: AOA Access Road Project and, Runway 24 Stopway Design Project."
3. Proposals shall be limited to a maximum of twenty (20) double-sided pages, not including Exhibits required by this SOQ nor cover letter. All Proposals must be submitted on 8 1/2" by 11" paper with double sided printing, with no less than 1/2" top, bottom, left and right margins. Proposals must be typed or prepared with word processing equipment. Typeface must be no more than 12 characters per inch (12 pt. font recommended). Each page, including attachments and exhibits, must be clearly and consecutively numbered at the bottom of the page.
4. Proposals must include completed Company Information Sheet providing a list of all Company principals and completed Subcontractor Information Sheets.
5. Proposals must include evidence of ability to maintain insurance in the amounts and coverages stated in Section VII (G) - Indemnification and Insurance Requirements.

V. **PROPOSAL CONDITIONS**

- A. Contingencies: This SOQ does not commit SBIAA to award a Contract. SBIAA reserves the right, in its sole discretion, to accept or reject any or all Proposals if SBIAA determines it is in the best interest of SBIAA to do so. SBIAA will notify all proposing firms, in writing, if SBIAA rejects any and all Proposals.
- B. Proposal Submittal: To be considered, all Proposals must be submitted in the manner set forth in this SOQ. Firms are responsible for ensuring that their Proposals arrive on or before the specified deadline. No exceptions will be made.
- C. Incurred Costs: This SOQ does not commit SBIAA to pay any costs incurred in the preparation of a Proposal in response to this request. All costs incurred in developing a Proposal shall be the sole responsibility of the firm.

- D. Negotiations: SBIAA may require the potential Selected Firm to participate in negotiations to submit price, technical, or other revisions as may result from negotiations.
- E. Final Authority: The final authority to award a Contract rests solely with the SBIAA Commission.

VI. CONTRACT REQUIREMENTS

- A. General: It is SBIAA's intent to award a Contract to the firm that best fulfills the terms of this SOQ. Negotiations shall be conducted with the Selected Firm. Price shall be considered to the extent allowed under FAA grant eligibility requirements, but is not the sole factor in determining the Selected Firm. After negotiations have been conducted with the Selected Firm, SBIAA shall select the firm which, in the opinion of SBIAA, has made the best Proposal, and shall award the Contract to that firm. However, SBIAA reserves the right to accept or reject any or all Proposals and/or re-solicit or cancel the procurement process, if deemed to be in the best interest of SBIAA. Firms shall be responsible for any and all expenses incurred in the preparation of Proposals. The Selected Firm will be awarded a Contract by SBIAA using a SBIAA form contract. It is anticipated that the SBIAA Commission will approve a Contract with an anticipated initiation of services when funding becomes available from the FAA.
- B. Contract: The awarded Contract shall consist of this SOQ including all modifications thereof, the Selected Firm's Proposal, the written results of negotiations, and a SBIAA form Contract.
- C. Contract Amendments: Any alterations, variations, modifications, or waivers of provisions of the Contract must be agreed upon in writing by both parties prior to executing any such changes.
- D. Primary Contact: The Selected Firm shall designate an individual to serve as the primary point of contact for the Contract, and shall respond to inquiries from SBIAA within two (2) calendar days.
- E. Representation of SBIAA: In the performance of the Contract, the Selected Firms' agents and employees shall act in an independent capacity and not as officers, employees, or agents of SBIAA.
- F. Invoices: The Selected Firm shall invoice SBIAA by the tenth day of each month.
- G. Indemnification and Insurance Requirements: Should a Contract be awarded; the Selected Firm must comply with the following insurance provisions:

1. **Indemnification:** The Selected Firm shall defend, indemnify and hold harmless SBIAA, its members, officers, employees, representatives, attorneys and agents from and against any and all actions, suits, appeals, proceedings, claims, demands, losses, costs, and expenses, including legal costs and attorney fees, to the extent arising from the willful or negligent acts or omissions of the Selected Firm, its officers, employees, subcontractors, subconsultants and agents, in the performance of work under the Contract term. This indemnification obligation of the Selected Firm shall not apply to the extent that any such action, suit, proceeding, claim, demand, loss, cost, or expense is determined by a court of competent jurisdiction to be caused by the willful conduct or negligence of SBIAA, its officers or employees.

2. **Insurance:** Without in any way affecting the indemnity herein provided, and in addition thereto, the Selected Firm shall secure and maintain throughout the Contract, unless otherwise negotiated, the following types of insurance with limits as shown:

Workers' Compensation - A program of Workers' Compensation insurance or a state-approved Self-Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$1,000,000 limits, covering all persons providing services on behalf of the Selected Firm and all risks to such persons under this Contract.

Comprehensive General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than five million dollars (\$5,000,000). All liability policies shall be on an occurrence policy form.

Errors and Omissions Liability Insurance – This coverage to include errors and omissions professional liability insurance in the minimum amount of five million dollars (\$5,000,000) to protect SBIAA from claims resulting from the Selected Firm's activities.

Additional Named Insured - All policies, except for the Workers' Compensation, Errors and Omissions and Professional Liability policies, shall contain additional endorsements naming the following organizations and their officers, employees, agents and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder:

- **San Bernardino International Airport Authority (SBIAA)**

Notice of Cancellation or Change - There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without thirty (30) days written notice from the Selected Firm or its insurer(s) to SBIAA.

Waiver of Subrogation Rights – The Selected Firm shall require the carriers of the above required coverages to waive all rights of subrogation against SBIAA its officers, employees, and agents.

Certificates of Insurance - As evidence of the insurance coverages required by the Contract, the Selected Firm shall furnish acceptable insurance certificates to SBIAA prior to executing the Contract. The certificate will specify all of the parties who are additional insureds. Insuring companies or entities are subject to SBIAA's acceptance and shall be rated at a B+7 or higher by the Best Rating Guide. If requested, complete copies of insurance policies, trust agreements, etc., shall be provided to SBIAA. The Selected Firm shall be financially responsible for all pertinent deductibles, self-insured retentions and/or self-insurance.

VII. PROPOSAL SELECTION CRITERIA

- A. Evaluation Process: The Selected Firm will be determined on the basis of demonstrated competence, the professional qualifications necessary for the satisfactory performance of the services required in this SOQ, and cost to SBIAA.
- B. Evaluation Criteria: All Proposals will be evaluated initially to determine if they meet the following minimum requirements:
 1. The Proposal must be complete, in the required format, and be in compliance with **all** the requirements of this SOQ.
 2. Firms must meet the requirements as stated in Section III.
 3. *Failure to meet **all** of these requirements is cause to reject any Proposal.* SBIAA may, at its sole discretion, waive a minor irregularity, defect or variation if the irregularity, defect or variation is considered by SBIAA to be immaterial or inconsequential. In such cases, the firm will be notified of the deficiency in the Proposal and given an opportunity to correct the irregularity, defect or variation or SBIAA may elect to waive the deficiency and accept the Proposal.
 4. The Selected Firm will be determined using the criteria below. Each category will be rated with a numerical value, on the basis of SBIAA's priorities and conception of the importance of factors such as: *integrity, record of past performance, extent of experience with the type of services required by this SOQ, technical*

resources, and accessibility to other necessary resources.

5. Capability to perform all services anticipated by this SOQ.
 6. Recent experience performing the Minimum Requirements described herein.
 7. Cost to SBIAA for the firm to provide the services as specified within this SOQ to the extent that cost can be considered under FAA grant obligation.
 8. Reputation for personal and professional integrity and competence.
 9. Evidence that the firm has established and implemented an Affirmative Action Program.
 10. Key personnel's professional background, caliber and availability to provide professional services.
 11. Current workload.
 12. Demonstrated ability to meet schedules and deadlines.
 13. Demonstrated ability to provide the insurance coverage specified in this SOQ.
 14. Quality of engineering design and construction management services previously undertaken.
 15. Knowledge of FAA regulations, policies, and procedures applicable to the Projects.
 16. Degree of interest shown in undertaking these Projects.
 17. Capability to furnish qualified personnel.
 18. DBE/SBE Participation: Firms shall submit the names of persons, subcontractors, joint ventures or others to be used in meeting DBE/SBE goals.
- C. Final Approval: Any Contract that may result from this SOQ will be awarded by final approval of the SBIAA Commission.

COMPANY INFORMATION SHEET

DECLARATION

I declare under penalty of perjury under the laws of the State of California I have completed this Company Information Sheet and that the information contained herein is factual and accurate as of the date completed.

Completed and executed this _____ day of _____, 2023, in _____, _____.
[day] [month] [city] [state]

By: _____
Print Name: _____
Print Title: _____

LEGAL NAME OF COMPANY: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

TYPE OF BUSINESS (Check One):

- | | | | |
|--------------------------|---|--------------------------|---------------------------|
| <input type="checkbox"/> | CORPORATION | <input type="checkbox"/> | LIMITED LIABILITY COMPANY |
| <input type="checkbox"/> | PARTNERSHIP | <input type="checkbox"/> | JOINT VENTURE |
| <input type="checkbox"/> | INDIVIDUAL | | |
| <input type="checkbox"/> | INDIVIDUAL DOING BUSINESS UNDER A FIRM NAME | | |
| <input type="checkbox"/> | OTHER _____ | | |

STATE OF INCORPORATION OR FORMATION:

PRINCIPALS/OFFICERS/PARTNERS/OWNERS OF COMPANY

(List All Principals/Officers/Partners [including Joint Venture Partners, Managing Partner], as well as investors/investment companies):

Name	Title
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

[PLEASE ATTACH ADDITIONAL SHEETS AS NECESSARY IN ORDER TO PROVIDE ALL REQUESTED INFORMATION.]

IDENTIFICATION OF PRINCIPAL(S)/OFFICER(S)/REPRESENTATIVE(S) OF COMPANY – Execution of Legal Documents:

The Company has authorized and hereby designates the following individual(s) to execute legal documents on behalf of Company, including but not limited to contract documents, proposals and related documents:

Name	Title
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

IDENTIFICATION OF PRINCIPAL(S)/OFFICER(S)/REPRESENTATIVE(S) OF COMPANY – Representative and/or Management Capacity:

The Company has authorized and hereby designates the following individual(s) to serve in a representative and/or management capacity on behalf of Company relating to the concerned project, contract document, lease document, development document, or any other legal document or agreement, including but not limited to manager, project manager, site manager, etc.

Name	Title
_____	_____
_____	_____
_____	_____

[PLEASE ATTACH ADDITIONAL SHEETS AS NECESSARY IN ORDER TO PROVIDE ALL REQUESTED INFORMATION.]

COMPANY INFORMATION SHEET
SUBCONTRACTOR/SUBCONSULTANT
VENDOR/SUPPLIER

DECLARATION

I declare under penalty of perjury under the laws of the State of California I have completed this Company Information Sheet and that the information contained herein is factual and accurate as of the date completed.

Completed and executed this _____ day of _____, 2023, in _____, _____
[Day] [Month] [City] [State]

By: _____
Print Name: _____
Print Title: _____

LEGAL NAME OF COMPANY: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

e-mail: _____

Contractor's License No: _____

Department of Industrial Relations No.: _____

TYPE OF BUSINESS (Check One):

- | | | | |
|--------------------------|---|--------------------------|---------------------------|
| <input type="checkbox"/> | CORPORATION | <input type="checkbox"/> | LIMITED LIABILITY COMPANY |
| <input type="checkbox"/> | PARTNERSHIP | <input type="checkbox"/> | JOINT VENTURE |
| <input type="checkbox"/> | INDIVIDUAL | | |
| <input type="checkbox"/> | INDIVIDUAL DOING BUSINESS UNDER A FIRM NAME | | |
| <input type="checkbox"/> | OTHER _____ | | |

STATE OF INCORPORATION OR FORMATION:

PRINCIPALS/OFFICERS/PARTNERS/OWNERS OF COMPANY

(List All Principals/Officers/Partners [including Joint Venture Partners, Managing Partner], as well as investors/investment companies):

Name	Title
_____	_____
_____	_____
_____	_____

[PLEASE ATTACH ADDITIONAL SHEETS AS NECESSARY IN ORDER TO PROVIDE ALL REQUESTED INFORMATION.]

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The Company has authorized and hereby designates the following individual(s) to execute legal documents on behalf of Company, including but not limited to contract documents, proposals and related documents:

Name	Title
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IDENTIFICATION OF PRINCIPAL(S)/OFFICER(S)/REPRESENTATIVE(S) OF COMPANY – Representative and/or Management Capacity:

The Company has authorized and hereby designates the following individual(s) to serve in a representative and/or management capacity on behalf of Company relating to the concerned project, contract document, lease document, development document, or any other legal document or agreement, including but not limited to manager, project manager, site manager, etc.

Name	Title
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[PLEASE ATTACH ADDITIONAL SHEETS AS NECESSARY IN ORDER TO PROVIDE ALL REQUESTED INFORMATION.]