

# SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

## SPECIAL MEETING COMMISSION ACTIONS

FRIDAY, JULY 28, 2023

10:00 A.M. (Closed Session, immediately followed by Open Session)

MAIN AUDITORIUM – Norton Regional Event Center - 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base for the economic benefit of the East Valley

### Commission Members

#### City of Colton

Mayor Frank J. Navarro, President	Present
Councilmember John Echevarria (alt)	Present (In audience)

#### City of Loma Linda

Councilmember Rhodes Rigsby	Absent
Mayor Phillip Dupper (alt)	Present

#### County of San Bernardino

Supervisor Dawn Rowe	Present
Supervisor Joe Baca, Jr. (alt)	Absent

#### City of San Bernardino

Mayor Helen Tran	Present
Councilmember Theodore Sanchez	Present (Arrived at 10:01 a.m.)
Mayor Pro Tem Fred Shorett (alt)	Present (In audience)

#### City of Highland

Mayor Pro Tem Penny Lilburn	Absent
Mayor Larry McCallon (alt)	Absent

#### Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Scott Huber, Legal Counsel, Cole Huber, LLP
Mark Cousineau, Director of Finance	Jennifer Farris, Assistant Secretary of the Commission
Catherine Pritchett, Director of Administration	

The Special Meeting of the San Bernardino International Airport Authority was called to order by President Frank Navarro at approximately 10:00 a.m. on Friday, July 28, 2023.

A. **CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded by voice.

Members of the Commission and staff joined Supervisor Dawn Rowe in the Pledge of Allegiance.

B. **CLOSED SESSION PUBLIC COMMENT**

There was no closed session public comment.

C. **CLOSED SESSION**

An announcement is typically made prior to closed session discussions as to the potential for a reportable action at the conclusion of closed session.

President Frank Navarro recessed to closed session at 10:01 a.m. Mr. Scott Huber, Legal Counsel, Cole Huber, LLP, read the closed session items as posted on the agenda.

- a. Conference with legal counsel pursuant to Government Code section 54956.9(d)(2), regarding significant exposure to litigation – one case.

D. **REPORT ON CLOSED SESSION**

President Frank Navarro reconvened the meeting at 10:16 a.m. President Navarro asked Mr. Scott Huber, Legal Counsel, Cole Huber, LLP if there were any reportable items. Mr. Huber reported that direction was given, and no reportable action was taken.

E. **ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. President Frank Navarro stated Commission members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. **INFORMATIONAL ITEMS**

There were no Informational Items considered during this Special Meeting.

H. **COMMISSION CONSENT ITEMS**

There were no Consent Items considered during this Special Meeting.

I. **COMMISSION ACTION ITEMS**

Let the record reflect that all votes were done by roll call with each Commissioner's name and vote stated by voice.

2. Consider and adopt Resolution No. 2023-04 of the San Bernardino International Airport Authority (SBIAA) changing the time of the regular meetings of the SBIAA Commission and amending Resolution No. 2012-11

**ACTION:** Consider and adopt Resolution No. 2023-04 of the San Bernardino International Airport Authority (SBIAA) changing the time of the regular meetings of the SBIAA Commission and amending Resolution No. 2012-11

RESULT: **ADOPTED [UNANIMOUSLY]**  
MOTION/SECOND: Tran/ Rowe  
AYES: Dupper, Navarro, Rowe, Sanchez, and Tran  
NAYS: None.  
ABSTENTIONS: None.  
ABSENT: None.

3. Approve a lease agreement with Thunder International Group, Inc. (Thunder) for Building No. 56

Mr. Michael Burrows, Chief Executive Officer, referenced an overhead map and provided a brief report on Agenda Item No. 3.

**ACTION:** Approve a lease agreement with Thunder International Group, Inc. (Thunder) for Building No. 56

RESULT: **ADOPTED [UNANIMOUSLY]**  
MOTION/SECOND: Tran/ Sanchez  
AYES: Dupper, Navarro, Rowe, Sanchez, and Tran  
NAYS: None.  
ABSTENTIONS: None.  
ABSENT: None.

4. Ratify the purchase of two (2) 2023 Ford Lightning Trucks with Citrus Motors Ontario, Inc. and Puente Hills Ford, LLC. in an amount not to exceed \$147,478

Mr. Michael Burrows, Chief Executive Officer, provided a brief report on Agenda Item No. 4.

Supervisor Dawn Rowe commented on the high demand for hybrid vehicles.

**ACTION:** Ratify the purchase of two (2) 2023 Ford Lightning Trucks with Citrus Motors Ontario, Inc. and Puente Hills Ford, LLC. In an amount not to exceed \$147, 478

RESULT:	<b>ADOPTED [UNANIMOUSLY]</b>
MOTION/SECOND:	Rowe/ Tran
AYES:	Dupper, Navarro, Rowe, Sanchez, and Tran
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	None.

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

There were no open session public comments.

L. **COMMISSION MEMBER COMMENT**

There were no Commission Member comments.

M. **ADJOURNMENT**

There being no further business before the Commission, President Frank Navarro declared the meeting adjourned at 10:26 a.m.

**Approved at a Regular Meeting of the San Bernardino International Airport Authority on Wednesday, August 23, 2023.**

  
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Jennifer Farris  
Assistant Secretary of the Commission